

Idaho Heating, Ventilation, and Air Conditioning Tele-Conference Board Meeting

Wednesday – August 18, 2004
Division of Building Safety – Meridian

*The following report is not intended to be a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.*

CALL TO ORDER

Chairman Minegar called the meeting to order at 1:59 P. M. on Wednesday, August 18, 2004, at the Division of Building Safety, Meridian, Idaho.

PRESENT

Board Members present included: Mr. Pat Minegar, Chairman
Mr. Steve Keys
Mr. Jim Bledsoe
Mr. Russ Firkins
Mr. Mike Wisdom.

Board Member Steve Brown participated via tele-conference call.

Present from the Division of Building Safety: Mr. Dave Munroe, Administrator
Ms. Marsi Woody, Financial Officer
Mr. Ted Hogander, HVAC Bureau Chief
Mr. Russ Owen, Program Supervisor
Ms. Melinda Doan, HVAC Administrative
Assistant and Recording Secretary

IDAPA 07.07.01.050.05

Chairman Minegar stated the purpose of this meeting is to delete IDAPA 07.07.01.050.05-Expiration of Permits in which the verbiage conflicts with the Idaho Statute, Title 54, Chapter 50, Section 54-5017 (3)-Expiration of Permits, and to discuss adopting an Interim Contractor Test.

Chairman Minegar asked for a motion to delete IDAPA 07.07.01.050.05-Expiration of Permits, in which the verbiage conflicts with the Idaho Statute, Title 54, Chapter 50, Section 54-5017 (3)-Expiration of Permits. Mr. Steve Keys made the motion. Mr. Jim Bledsoe seconded. All were in favor. None were opposed.

INTERIM CONTRACTOR TEST

Chairman Minegar explained the need to adopt an interim contractor test for journeymen who want to move forward to obtain their contractor license. The Bureau handed out drafts of a Contractor Reference Manual at the last board meeting and is currently creating a test based from this manual. The manual would be available for purchase from the HVAC Bureau.

Chairman Minegar asked for a motion to adopt the interim contractor test. Mr. Jim Bledsoe made the motion to adopt the interim contractor test. Mr. Steve Brown seconded.

Mr. Russ Firkins asked for clarification as to whether this would be an open book test or a closed book test, the percentage required to pass this test, and the minimum number of questions on this test. The Plumbing Bureau currently uses a closed book test based solely off code questions but may convert to an open book test with the adoption of the Plumbing Contractor Reference Manual. The Electrical test is a two-hour, open book, 50-question test. Mr. Russ Firkins felt the closed book format required the individual to actually know the material rather than just knowing how to refer to it and recommended using a closed book test requiring at least a 75% to pass, 50 minimum questions, and a two-hour maximum time requirement. Mr. Steve Keys offered that since the manual includes so much information it should be an open book test, 50 questions, two hours, with a 70% pass rate but that the test should be tailored with enough difficulty so that the individual would have to rely on subject knowledge and not have enough time to look up every answer. Chairman Minegar added the importance of knowing how and where to find an answer is an important ability. Mr. Jim Bledsoe felt one concern is that the HVAC people have not been required to go to college so that a person might not have the business knowledge to pass this test if it were closed book. Chairman Minegar restated that what is decided now may be changed as needed since this is not going into rule or statute but is just a board decision on how to implement this test. Mr. Dave Munroe directed that what is decided today will have to be given to everyone until the board creates a new type or way of testing.

Chairman Minegar called for a vote on the original motion to allow an interim contractor test. All were in favor. None were opposed.

Mr. Russ Firkins made an amendment to the original motion to include that this test be a closed book test. Mr. Steve Brown seconded. Two were in favor. Three opposed.

Mr. Jim Bledsoe made a motion to require a 75% pass rate on the test. Mr. Mike Wisdom seconded. All were in favor. None opposed.

Mr. Russ Firkins made a motion that the interim contractor test consist of a minimum number of 50 questions and a maximum two hour time limit be allowed for the open book interim test and that the test be administered at the Division of Building Safety. Mr. Steve Keys seconded. All were in favor. None opposed.

Mr. Ted Hogander requested the board allow either of the Division of Building Safety offices, Meridian and Coeur d'Alene, to administer the test. The board agreed.

NEW BUSINESS

Chairman Minegar requested the board look at any changes to be made to the I-codes for this next year. Areas of concern include the pressure tests; heat loss and heat gain calculations on residential houses, gas piping and propane in Chapter four of the codebook, combustion air, and allowing LP gas in pits. Un-vented heaters also need to be researched and discussed. Since both have insight from an inspector's point of view, Chairman Minegar requested Mr. Steve Brown and Ms. Carol Alexander prepare information to bring to the next board meeting.

Chairman Minegar discussed changes to the format of future board meetings to enhance focus and productivity. He requested all board members follow proper parliamentary procedures such as raising hands to speak, waiting to be acknowledged and given the chair, and stating name before speaking in order to set an example for attendees to follow. He would also like to be seated in the middle of the room in order to see the audience.

Mr. Russ Firkins asked the HVAC Bureau to put together an outline of proposed meeting schedules for the remainder of 2004 and for 2005. Chairman Minegar asked the Bureau to present it to the Board at the Post Falls meeting in September.

ADJOURNMENT

The meeting was adjourned at 2:21 P.M.

COPY

DAVE MUNROE
SECRETARY OF THE BOARD

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MELINDA DOAN
MINUTES RECORDER